

**COMMUNITY CONGREGATIONAL CHURCH – TIBURON BELVEDERE**  
**BOARD MEETING MINUTES**  
**October 24, 2024**

**In Attendance:** Barbara George, Jess Shine, Lisa Bogart, Diane Suffridge, Adelena Rodriguez, and Caroline McKinnon

**Absent:** Gail Lester, Reuben Burke

The meeting began at 4:30PM

Rev Jess opened us with a reading from *Embers* by Richard Wagamese

**Standing Agenda Items**

**Minutes from August and September meetings**

The minutes were approved with a vote.

There was a brief discussion of how the staff and treasurer reports are given to the Board. Drop Box and Google Docs will be in use in the future, rather than lots of emails.

**Minister's report**

- Rev Jess will identify someone to coordinate the Thanksgiving Brunch/Potluck. If there is not someone who can come forward to do it, Rev Jess would like to have the permission to spend \$200-300 for the purchase of finger foods. The Board discussed this and approved of this expense if needed. No formal motion and vote is required because of the amount of the anticipated expense.
- Stewardship season starts Sunday November 3. Rev Jess plans for the season to be themed Imagine Together. The schedule of communication will be a save the date email, a letter mailed to each member and then a reminder email. Rev Jess invited board members to prayerfully consider a pledge for the 2025 ministry budget by Nov. 1, so that their names can be included in the letter to be mailed, noting that full board support is an important model for generosity.
- Christina has been doing great work and her report reflected that. The wedding revenue will be coming slowly but much is in place to make it happen.
- Dori's report is now being given in sections so the Board can more easily see how the work of the church gets done.

**Treasurer's Report**

- Barbara walked the Board through the current and projected expenses as she begins the budgeting for next year.
- The Board shifted briefly to executive session to complete the treasurer business.

**New Items for Discussion**

- Spider remediation was again discussed. After adopting a proposal with a vote the Board brought their plan to the congregation in August. The congregation had some concerns about the plan, and the Board decided to do additional research. Adelena reported learning that there are products to deter and repel spiders but spiders are likely to return because of our extensive outdoor setting. Barbara indicated that the solution Hector proposed does not kill spiders unless

sprayed directly on them, which is not likely to happen in regular maintenance. The Board will again look at Hector's plan and update his contract in December or January to reflect the added expenses and work he will be doing.

- Diane and Barbara worked to complete an adoption agreement sent by the UCC Pension Board for pension and health plans of our full-time employees. A motion was made to adopt the plan as described which is consistent with Rev Jess's letter of call and our employee handbook. The motion passed.

### **Closing**

Rev Jess closed us with another reading from Richard Wagamese.

Meeting adjourned at 6:00PM

The Board meets on the fourth Thursday of the month.

November and December meetings are shifted to the third Thursday because of holidays.

The next meetings are scheduled for

Thursday November 21 from 5:00 to 6:30PM and Thursday December 19 from 5:00 to 6:00 PM.