

## **CCC Tiburon Board Meeting Minutes January 23, 2025 4:30-6:30**

**In Attendance:** Diane Suffridge, Lisa Bogart, Gail Lester, Caroline McKinnon, Patti Mitchell, Adelena Rodriguez, Barbara George. **Absent:** Rev Jess Shine (on vacation)

**Call to order** 4:30 pm

**Opening meditation** by Lisa: "Blessing of Ages," John O'Donahue

**December 2024 minutes and executive minutes approved.**

**Staff Reports:** There were no questions regarding the reports from Dori and Christina. No Minister report this month. One comment: Impressive happenings in the area of events.

**Treasurer's Report/2025 Budget Approval:** Patti and Barbara

\*Reviewed line item budget and Summary for congregational meeting 2/2/2025.

**Motion to approve the 2025 budget was passed.**

### **New Items:**

\*Caroline submitted a proposal to **offer a course from the North Bay Grief Recovery** organization as part of our Social Outreach Program. This program seeks to address the CCC goal of increasing our visibility to the Tiburon/Belvedere community. Cost to CCC would be utilities for use of the Seminar Room once a week for 7 weeks. Start date TBD. The board agreed to have Caroline move forward and address issues as they come up. A board vote is not required.

\*Annual Board Retreat to be held 2/1/2025 from 9:30am-2:30pm at Gail Lester's home in San Rafael. A professional facilitator and lunch provided by CCC. Agenda pending and no preparation needed. All are expected to attend.

\*Open Board Position needs board vote only because vacancy happened midterm. Lisa and Diane are working on filling this position.

\*Christina has offered the board members Google Drive training, with our devices, possibly on a Sunday after church.

## **Facilities: Michael Peters**

\*Replacement of a fire/alarm valve tamper switch and post have failed for our indoor fire sprinklers. *This is a safety issue and a high priority.* **The Board voted to approve the Fire King estimate for replacement.** If any additional prep or finish work or work by Bay Alarm are needed, Michael will inform Lisa and Diane and the Board will take an email vote for approval.

\*Punch List: Carryovers from last year, big Items are still pending. Many smaller projects were completed.

\*There was discussion of larger projects, budgeting for capital improvements, and our appreciation for Michael's time as a volunteer. We encouraged him to assess his availability and inform us of additional help he may need.

\*Diane suggested we change board meeting hours each month to 4:30pm-6:30pm for often needed extra time. Everyone agreed this is a good idea.

**Closing meditation** by Lisa: "For Work", John O'Donahue

**Meeting adjourned at 6:27pm**

Next meeting 2/1/25 retreat. Monthly Board meetings: held 4th Thursday, 4:30pm-6:30pm. Future dates: 2/27, 3/27, 4/24.